

Conyers Trust Services (Bermuda) Limited (“Conyers Trust Services”) is an international network of licensed trust companies that undertakes a broad range of trust and company administration services for private clients, corporations and charitable entities. Conyers Trust Services has its headquarters in Bermuda and has affiliate offices in British Virgin Islands and Cayman Islands.

Reporting to the Senior Managers of Trust Services, the Trust Manager will be responsible for the management of a complex and diverse portfolio of core clients which can include Personal Family Trusts, Private Family Office arrangements, Pension Trusts, and Purpose Trusts.

In this role, the individual will also leverage their knowledge of the business to effectively execute and quickly adapt strategies to ensure operational excellence, and maximum productivity.

What Will You Do

- Contribute to the development and implementation of strategic plans for the business
- In collaboration with senior management identify, prioritize and deliver opportunities for standardizing and optimizing key operational processes, utilizing or enhancing technology and data where appropriate
- Support the delivery of projects
- Act as Senior Relationship Manager on a portfolio of complex client structures in respect of service delivery, ensuring that service excellence is provided within a timely manner
- Build internal and external networks to promote service offerings and build business profile
- Continued Professional Development, Management and Leadership needs assessments
- Be a role model and coach for the Trust Services team to include developing technical skills on the job
- Provide reporting on activities in order to continually identify risks to delivery, propose solutions where necessary and effectively manage stakeholder expectations throughout

What You'll Need

- Hold a relevant professional qualification (i.e. STEP, lawyer or accountant) and have acquired their experience within an appropriate trust environment
- Ability to function in a fast paced environment with evolving business needs
- Able to strategically and systematically analyse information and cut through complexity to bring clear, relevant and recommendations
- Able to apply judgement, creativity and flexibility to solve complex problems and generate new ideas



CONYERS

We're Hiring

TRUST MANAGER, BERMUDA

- Excellent written and oral communication skills, and the ability to effectively communicate complex ideas and information to a range of audiences and stakeholders
- Strong ability to build effective working relationships with internal stakeholders at all levels, to work collaboratively to achieve objectives
- Ability to travel as necessary

To apply, please send your CV to careers@conyers.com. Closing date is 26 April 2024.